



State of New Jersey

DEPARTMENT OF THE TREASURY

OFFICE OF STATE PLANNING

CN-204

TRENTON NJ 08625-204

CHRISTINE TODD WHITMAN
Governor

BRIAN W. CLYMER
State Treasurer

January 25, 1995

TO: Timothy G. Chelius P.P.
Executive Director
South Jersey Trans. Planning Org.

FROM: Herbert Simmens
Director

RE: Memorandum of Understanding for Data Exchange between the Office of
State Planning (OSP) and the South Jersey Trans. Planning Org.
(SJTPO).

With regard to data sharing between the OSP and SJTPO, the following guidelines will form the basis of this memorandum of understanding:

(1) It is in the best interest of both parties to share, where appropriate, data and to avoid duplication of effort in the development of GIS data layers;

(2) Data obtained or developed by either OSP or SJTPO are characterized as falling into three distinct classes that might in turn require distribution guidelines. These classes are:

(a) data that is in the public domain or that is freely available from governmental, public, or private sources and that can be made available by either the OSP or the SJTPO without restriction (e.g. US Census data, USGS stream flow data, USGS DLG data sets, DEMs, digital SCS soils information, etc.);

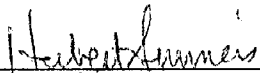
(b) data that will be made available upon request, but that will require execution of a licensing agreement allowing its use, but restricting its duplication or distribution to other parties. The intent in this case is not to restrict access or distribution of the data, but to require a formal request that allows distribution to be controlled and the integrity of the data set to be maintained by the original distributing agency or group; and

Mr. Timothy G. Chelius
Page 2
January 25, 1995

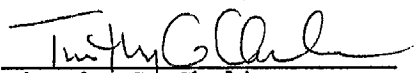
(c) data that is proprietary and cannot be legally transferred or that must remain confidential for a legitimate purpose (e.g. copyrighted image data from EOSAT and SPOT, the exact location of archeological or endangered species sites).

Following a written request for information from either the SJTPO or the OSP, the party holding the data of interest will indicate the category into which the data is included and either provide the data immediately, require the execution of a licensing agreement before providing the data requested, or indicate that the data cannot be provided in its original form and specify the reason for such a restriction. It is anticipated that a request for data will normally be processed within a 30 day period unless a written reason for a longer period is provided.

Both parties agree to safeguard data that has been exchanged under the terms of this MOU to the same extent that original data is protected from unauthorized use, access, or transfer.



Herbert Simmens
Director
Office of State Planning



Timothy G. Chelius
Executive Director
South Jersey Transportation
Planning Organization

Date:

Date:

South Jersey Transportation Planning Organization

William E. Sturm, Jr., Chairman
John M. Lake, Jr., Vice-Chairman
Douglas H. Fisher, Sec'y/Treasurer
James K. Gallagher
Stanley R. Glassey
Joseph E. Romano
Richard E. Squires
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James Whelan
William S. Beetle, NJDOT
Alfred H. Harf, NJ Transit

March 29, 1995

Herbert Simmens, Director
NJ Office of State Planning
CN-204
Trenton, NJ 08625-204

Timothy G. Chelius, P.P.,
Executive Director

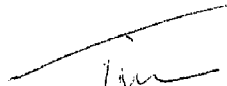
Dear Mr.  Simmens:

Enclosed is a fully executed Memorandum of Understanding for Data Exchange between the Office of State Planning and the South Jersey Transportation Planning Organization.

The SJTPO Policy Board unanimously authorized me to execute this agreement March 27, and I am also enclosing a copy of their resolution for your files.

Thank you for your assistance thus far, and we look forward to working with you as we develop our Geographical Information System.

Sincerely,


Timothy G. Chelius, P.P.
Executive Director

TGC:maw

Enclosures

c: William E. Sturm, Jr., Chairman, SJTPO Policy Board
Michael Reeves, Chairman, SJTPO Technical Advisory Committee

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 9503-10: Entering into a Memorandum of Understanding for Data Exchange with the NJ Office of State Planning

WHEREAS, the South Jersey Transportation Planning Organization is the designated Metropolitan Planning Organization for Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the SJTPO conducts regional, area, and corridor planning and is responsible for maintaining data and developing planning programs and products of benefit to the SJTPO subregions; and

WHEREAS, the SJTPO is currently developing in-house Geographic Information System (GIS) capabilities and is seeking data and technical resources; and

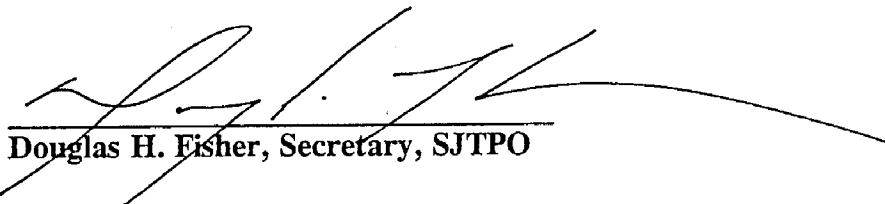
WHEREAS, the NJ Office of State Planning (OSP) utilizes a vast array of data and technology in its mission; and

WHEREAS, as partners in advancing regional planning, both agencies agree that it is in their best interest to avoid duplication of effort by sharing resources;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization wishes to enter into a Memorandum of Understanding for data exchange and directs the Executive Director to take the necessary steps to accomplish the intent of this Resolution.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 27, 1995.


Douglas H. Fisher, Secretary, SJTPO